



ARIZONA DEPARTMENT OF ECONOMIC SECURITY
DIVISION OF CHILD SUPPORT ENFORCEMENT
 (602) 252-4045 P.O. BOX 40458 PHOENIX, ARIZONA 85067

Janet Napolitano
Governor

David A. Berns
Director

REVIEW AND ADJUSTMENT REQUEST

Obligee's Name _____ Obligee's SSN _____

Obligor's Name _____ Obligor's SSN _____

ATLAS Case Number _____

Either parent may ask the Division of Child Support Enforcement (DCSE) to review their child support order for possible modification. If your order was reviewed or entered in the last three years, you must provide written evidence that a substantial change of circumstances has occurred.

I am requesting DCSE to review, and modify my current child support order, if warranted, because: (MUST BE COMPLETED) Please use other side if more room is necessary

If you are requesting a review because there has been a significant change in circumstances, please include documents supporting the change – for example, pay stubs, childcare statements, etc.

- Once the CSE office begins the review, we will complete the process as long as our agency has an open child support case with either parent.
- A review could result in an upward or a downward modification or may indicate that no change is warranted, or may change to include or modify medical coverage.
- If the child support amount is adjusted, the order will be generally effective from the date the order is signed by the parties or the court, or the date the request is filed with the court.

MAIL THIS REQUEST TO DCSE, PO BOX 40458, PHOENIX, AZ 85067.

If you have questions or need additional information, contact DCSE Customer Service.

Signature _____

Printed Name _____

Mailing Address _____

City _____ State _____ Zip Code _____

Date Signed _____

Home Phone _____

Email Address _____

Work or Daytime Phone _____

For Office Use Only: Date Received ____ / ____ / ____

Received From: (Circle one) CP NCP Other State